MCAC Executive Director

Advertisement

#### *Executive Director, Madison County Arts Council*

#### *The Madison County Arts Council, located in Marshall, North Caro**lina has a long history in supporting and promoting contemporary and traditional arts and crafts. MCAC’s mission is to strengthen community through the arts.*

<https://www.madisoncountyarts.com/>

Job Description

The Executive Director is responsible for providing the leadership, strategic direction, management, and day-to-day operations of the Madison County Arts Council in accordance with its Board, mission, and strategic goals. Areas of responsibility include fundraising, community outreach, strategic and operational planning, financial accountability, board relationship/communication, public relations, and staff supervision.

Executive Director functions include:

* Develop and manage MCAC’s annual and project budgets.
* Working with the board of directors to create and implement a revised strategic plan.
* Representing MCAC in advocacy efforts for arts funding on state, regional and national levels
* Developing and maintaining positive relationships with local government, school officials, business leaders, civic groups, and arts patrons.
* Promoting the essential role of the arts in economic development for Madison County.
* Developing/maintaining transparent administrative and fiscal practices for the organization, creating policies and procedures with the board of directors
* Effectively partner with and utilize board leadership and board resources to support the organization.
* Work collaboratively with the NC Arts Council to administer Grassroots Arts funds in the county and to take advantage of other partnership opportunities.

Candidate Qualities:

* + Passion for the arts and community
  + Excellence in effective verbal and written communication
  + Experience in nonprofit management, effective arts leadership
  + Ability to create and maintain strong collaborations with other organizations and volunteers, while networking with local, regional, state individuals and groups, especially creative workers and a variety of audiences in the region.
  + Ability to work with a broad range of community, from school children and families to artists, educators, and community leaders.
  + Strategic, resourceful, and tactical, with a positive attitude for creative problem solving.
  + Demonstrated success in arts fundraising and have the ability to access a variety of funding sources.
  + Experience in grant writing
  + Bachelor’s degree preferred

Compensation

$50,000- $60,000

To Apply, email to [madisoncountyartscouncilboard@gmail.com](mailto:madisoncountyartscouncilboard@gmail.com):

* + Cover letter
  + Resume
  + Three letters of reference